

# STAFFORD COUNTY SCHOOL BOARD


## Agenda Consideration

**TOPIC:** Renewal of Contracts for Furniture  
and Equipment Purchases

**ITEM NO.:** 8H

**PREPARED BY:** Andre A. Nougaret   
Assistant Superintendent  
for Support Services

**MEETING:** March 9, 2004  
**ACTION DATE:** March 9, 2004

 Brent A. Thomas  
Senior Project Manager

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**ACTION REQUESTED BY THE SUPERINTENDENT:** Approve renewal of one year contracts for purchases of furniture and equipment at unit prices as shown from the vendors identified on the attached lists.

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### KEY POINTS:

1. In January 2003 the School Board approved one year, unit price contracts (renewable in one year increments for up to three (3) years) for the purchases of furniture and equipment for new schools, additions to existing schools, and for replacement furniture at other schools and support facilities.
2. The attached lists indicate pricing for 2004 from Bid #1240211/Supplemental Furniture and Equipment. Pricing submitted by the vendors currently under contract has been reviewed and any items with price increases deemed unacceptable have been dropped from the furniture and equipment price list. Acceptable price increases range from 1% to 7%. (The exceptions are pricing for kilns for the Art Programs. Due to price increases in steel, these items have increased from 11-15%.)
3. The approved bid lists are used by all the schools and the various departments in preparing agenda items, purchase requisitions, and purchase orders for approval to order new and replacement furniture and equipment as needed.

**SCHOOL BOARD GOAL:** Goal #5 - Provide Facilities that Promote Student Learning  
and Community Support

**FUNDING SOURCE:** Construction or School Operating Funds as needed

**AUTHORIZATION REFERENCE:** School Board Policy 4-28  
Bid #1240211  
Attached Vendor Price Lists

**EQUIPMENT LIST AND SPECIFICATIONS  
GENERAL FURNITURE & EQUIPMENT  
STAFFORD COUNTY PUBLIC SCHOOLS  
BID #1240211**

**2003-2004 SCHOOL YEAR PRICE LIST**

MEGA OFFICE FURN.  
BIDDER'S NAME

ITEM	DESCRIPTION	MANUFACTURER	PRICE/UNIT QUANTITY:	PRICE/UNIT QUANTITY:	PRICE/UNIT QUANTITY:	Guaranteed Delivery Date from Date of Receipt of Purchase Order
	<b>MEGA OFFICE FURNITURE</b>					
1.	TEACHER DESK: Heavy-duty double pedestal steel base with chrome plated legs; adjustable leg glides; 1-1/4" thick H.P. laminate top with backing sheet over 45# high density particle board with radiused rubber edge molding; central locking system with two (2) keys; four (4) box drawers and one (1) file drawer with steel ballbearing drawer glide system; 60"W x 30"D. HON #84962.	HON #84962	1-10 -----	11-30 -----	30 + \$250.33	4 Weeks
2.	TWO-DRAWER FILE CABINET: 29"H x 15"W x 25"D; heavy-duty painted steel construction; steel ballbearing glids system with drawer stops; label holders; 2 keys with lock system; letter size filing. HON #512P	HON #512P	1-5 \$88.20	6-10 \$85.91	11 + \$81.97	4 Weeks
3.	FOUR-DRAWER FILE CABINET: 52"H x 15"W x 25"D; heavy-duty painted steel construction; steel ballbearing glide system with drawer stops; label holders; 2 keys with lock system; letter size filing. HON #514P	HON 514P	1-20 \$123.96	21-50 -----	51 + -----	4 Weeks

**EQUIPMENT LIST AND SPECIFICATIONS  
GENERAL FURNITURE & EQUIPMENT  
STAFFORD COUNTY PUBLIC SCHOOLS  
BID #1240211**

**2003-2004 SCHOOL YEAR PRICE LIST**

**SCHOOL SPECIALTY  
BIDDER'S NAME**

ITEM	DESCRIPTION	MANUFACTURER	PRICE/UNIT QUANTITY:	PRICE/UNIT QUANTITY:	PRICE/UNIT QUANTITY:	Guaranteed Delivery Date from Date of Receipt of Purchase Order
	<b>SCHOOL SPECIALTY</b>					
7.	BULLETION BOARD: 4' x 4' aluminum frame, vinyl covered cork.	Marsh AF404	1-5 \$157.76	6-10 \$101.24	11 + \$84.94	2-14 Days
8.	MARKERBOARD: 4' x 4'; aluminum frame with white porcelain enamel surface; chalk trough; map rail w/hooks.	Marsh PR404	1-5 -----	6-10 \$170.82	11 + \$170.82	2-14 Days
9.	MARKERBOARD: 4' x 8' aluminum frame with white porcelain enamel surface; chalk trough; map rail w/hooks.	Marsh PR408	1-5 -----	6-10 \$251.72	11 + \$251.72	2-14 Days
10.	EASEL: Anodized aluminum construction; 34"W x 32"D x 56" high.	Claridge #1	1-2 \$69.86	3-4 \$67.23	5 + \$67.23	14-60 Days
16.	LITERATURE ORGANIZER: 40"W x 11-3/4"D x 33"H; melamine laminate on particle board or wood veneer on particle board with 1/4" thick removable shelves; 36 letter size openings with 36 label holders. SAFECO #9321GR	SAFECO #9321-GR	1 \$272.57	2 \$224.53	3 \$212.37	7-14 Days

**EQUIPMENT LIST AND SPECIFICATIONS  
GENERAL FURNITURE & EQUIPMENT  
STAFFORD COUNTY PUBLIC SCHOOLS  
BID #1240211**

**2003-2004 SCHOOL YEAR PRICE LIST**

**SUPPLIES EXPRESS  
BIDDER'S NAME**

ITEM	DESCRIPTION	MANUFACTURER	PRICE/UNIT QUANTITY:	PRICE/UNIT QUANTITY:	PRICE/UNIT QUANTITY:	Guaranteed Delivery Date from Date of Receipt of Purchase Order
	<b>SUPPLIES EXPRESS</b>					
1.	TEACHER DESK: Heavy-duty double pedestal steel base with chrome plated legs; adjustable leg glides; 1-1/4" thick H.P. laminate top with backing sheet over 45# high density particle board with radiused rubber edge molding; central locking system with two (2) keys; four (4) box drawers and one (1) file drawer with steel ballbearing drawer glide system; 60"W x 30"D. HON #84962.	HON #84962	1-10 \$269.77	11-30 \$268.77	30 + -----	3-4 Weeks
4.	CONFERENCE TABLE: 96"w x 42"d x 30"h; select walnut veneers over 3-ply hardwood construction with 3-ply laminate top trimmed with 1-1/16" solid hardwood edge banding; pedestal type base with adjustable nylon floor glides. Indiana Desk #29-4296RT w/#29-2828TB.	Indiana Desk #29-4296RT w/ #29-2828TB	1-4 \$777.00	5-8 \$767.00	N/A	4 Weeks
6.	METAL STORAGE CABINET: 36"W x 72"H x 18"D with four adjustable shelves; double doors with keyed lock and two (2) keys.	HON C187236	1-5 \$179.00	6-12 \$159.77	13 + \$158.88	



**EQUIPMENT LIST AND SPECIFICATIONS  
GENERAL FURNITURE & EQUIPMENT  
STAFFORD COUNTY PUBLIC SCHOOLS  
BID #1240211**

VA. SCHOOL EQUIP.  
BIDDER'S NAME

**2003-2004 SCHOOL YEAR PRICE LIST**

ITEM	DESCRIPTION	MANUFACTURER	PRICE/UNIT QUANTITY:	PRICE/UNIT QUANTITY:	PRICE/UNIT QUANTITY:	Guaranteed Delivery Date from Date of Receipt of Purchase Order
<b>VIRGINIA SCHOOL EQUIPMENT</b>						
3.	FOUR-DRAWER FILE CABINET: 52"H x 15"W x 25"D; heavy-duty painted steel construction; steel ballbearing glide system with drawer stops; label holders; 2 keys with lock system; letter size filing. Global 25-4-1	Global 25-401	1-20 ----- \$125.40	21-50 \$125.40	51 + \$122.70	4-6 Weeks
5.	DELUXE SPEAKER LECTERN: Modular lecture unit 46"H x 22"W x 21"D constructed of solid oak hardwood with lacquer finish; 13-1/3" x 20" reading surface; 110 vac reading light. Audio sound equipment includes power amplifier 18 watts/34 rms; two- 4" cone speakers; one cardioid microphone with flexible arm; master volume control; one output channel and two microphone outputs; two non-marring rubber casters. COLOR TO BE CHOSEN BY OWNER. Clandage #321M.	Clandage #321M	1-2 \$1,762.95	3-4 \$1,742.45	5 \$1,722.40	4-6 Weeks
8.	MARKERBOARD: 4' x 4'; aluminum frame with white porcelain enamel surface; chalk trough; map rail w/hooks	Clandage 818L	1-5 \$241.70	6-10 -----	11 + -----	4 Weeks
11.	AUDITORIUM PROJECTION SCREEN: Screen size 12' x 12'; electrically operated 120v/60hz/1 ph motor; adjustable up and down limit switch; heavy-duty reinforced casing designed for suspended mounting. Provide all electrical switches, wires, etc. for a qualified electrician to connect to 120 volt service. Brettford #75022-M	Brettford #75022-M	1-2 \$816.60	3-4 \$746.90	5 + \$720.50	4-5 Weeks
12.	COMPUTER TABLE: 71"W x 35"D x 27"H; two-student table design with cable grommets and wire management system. Constructed of solid oak legs with curved arch and panels and adjustable floor glides; 1-1/4" thick H.P. laminate top with solid oak edge banding (radius). Wood finish and laminate to be chosen by Owner. Tesco 4211-277-313	Tesco 4211-277-313	1-4 \$941.15	5-8 \$857.95	9 + \$811.15	8-10 Weeks
13.	ATLAS STAND: 30"W x 28"D x 36"H; same construction and design as item #88, with solid oak legs and curved arch end panels and adjustable floor glides. three (3) shelves with full extension, heavy-duty steel shelf glides. H.P. laminate top with book stop. Tesco 433-030-320	Tesco 433-030-320	1 \$841.15	2 \$812.50	N/A	8-10 Weeks
14.	DICTIONARY STAND: 24"W x 18"D x 36"H same construction and design as item #88, with two (2) fixed shelves only. Tesco 4340-030-320	Tesco 4340-030-320	1 \$458.85	2 \$443.20	N/A	8-10 Weeks
15.	BOOK TRUCK: 39"W x 17"D x 43"H; solid 3/4" thick oak hardwood uprights and shelves with four- 5" diameter swivel casters; two (2) double-faced sloped shelves and one (1) flat bottom shelf. Wood finish to be chosen by Owner. Tesco 4372-000-000	Tesco 4372-000-000	1 \$582.35	2 \$562.50	N/A	8-10 Weeks
17.	KILN: Sectional design, 23"W x 27"D x 7 cubic feet fining space, computer automatic controls; polished stainless steel outer skin; built-in access door stops. 208V/1 PH/ 60HZ, integral power cord.	Amaco EX270SF/208V/ 1 phase	1-2 \$1,795.45	3-5 \$1,733.35	6 + \$1,684.78	6-8 Weeks
18.	KILN: Same construction, design, and features as item #17 except 208V/3 PH/60HZ.	Amaco EX270SF/208V/ 3 phase	1-2 \$1,834.10	3-5 \$1,771.10	6 + -----	6-8 Weeks
19.	KILN: Same construction, design, and features as item #17 except 240V/3 PH/60HZ.	Amaco EX270SF/240V/ 3 phase	1-2 \$1,834.10	3-5 \$1,771.10	6 + -----	6-8 Weeks
20.	KILN: Same construction, design, and features as item #17, except 29"W x 27"D, 10 cubic feet fining space. 208V/1 PH/ 60HZ.	Amaco EX399SF/208V/ 1 phase	1-2 \$2,133.50	3-5 \$2,075.00	6 + \$2,019.00	6-8 Weeks
21.	KILN: Same construction, design, and features as item #20, except 208V/3 PH/60HZ.	Amaco EX399SF/208V/ 3 phase	1-2 \$2,133.50	3-5 \$2,075.00	6 + \$2,019.00	6-8 Weeks